

Dreamland Villa Retirement Community, Board of Directors  
Tuesday, March 14, 2017 Approved Meeting Minutes

**Welcome:** Pat Clark, President.

**Pledge of Allegiance**

**Call to Order:** 9 a.m., Pat Clark, President.

**Roll Call:** Ward Jennings, Secretary.

Present: Pat Clark, Bruce Gile, Ward Jennings, John Pawloski, Sr., and Janet Peterson. A quorum was present.

**Ratification of Minutes:** Ward Jennings moved to ratify the following minutes: Board of Directors February 14, 2017 Minutes and the Study Session February 7, 2017 Minutes. The motion carried unanimously.

**Treasurer's Report:** Ward Jennings, Treasurer. The annual fees and the 55+ fees received through February 28, 2017 are slightly more than received by February 29, 2016. All financial reports are posted on the official bulletin board.

**Administrative Services Manager's Report:** Report is on file in the office.

**Standing Committee Reports and MCSO Posse Reports:** Reports, if provided by the Committee Chairperson, are on file in the office.

**Old Business:**

**Contractor-Property Management System:** Janet Peterson moved to approve a software contract with Kent Tenney to upgrade the existing property management system. The motion carried unanimously.

**High Tea:** Janet Peterson moved to authorize the use of \$1,522.93 of Misc. Restricted Donations to cover the difference of the High Tea's net proceeds (\$1,122.07) and the cost of the new Read Hall windows (\$2,645) approved in the November 8, 2016 Board of Director meeting minutes. The motion carried unanimously.

**US Department of Housing and Urban Development Letter:** John Pawloski Sr. moved to authorize the release of a letter requesting the Secretary, US Department of Housing and Urban Development to compel the State of Arizona to comply with the Fair Housing Act of 1968 as amended. The motion carried unanimously.

**New Business:**

**Manager for Farnsworth Hall Sales and Marketing:** John Pawloski Sr. requested the Directors provide their advice and consent to approve the hiring of a manager, for a 90 day trial period, to do the sales and marketing for Farnsworth Hall outside sales. The motion carried unanimously.

**Volunteer Catered Luncheon Funding:** John Pawloski Sr. moved to use 50% from the Kitchen Restricted Funds and 50% from the Fundraising Restricted Funds to pay for the catered Volunteer Luncheon. The motion carried unanimously.

**Petty Cash Fund and Change Fund:** John Pawloski Sr. moved to approve a new policy submitted to the Directors for approval establishing the Petty Cash and Change Funds, contingent on the Policy Committee making corrections to the document. The motion carried unanimously.

**Credit Card Policy:** John Pawloski Sr. moved to approve an amendment to the existing Credit Card Policy. The motion carried unanimously.

**Reserved Entertainment Event Dates:** Ward Jennings moved to reserve Entertainment Event dates: November 11th, Veterans Day; November 15th, happy hour; December 10, 2017, Christmas Show; January 14, 2018, to be announced; February 14, Valentine's Day and March 24, End of Year Party. Four Directors voted yes, John Pawloski, Sr. voted no. The motion passed.

**Bocci Ball Court Carpet Replacement:** Possible motion to replace one Bocci Ball court's carpet using funds advanced from Misc. Restricted Donations to supplement the existing Bocci Ball restricted funds. This motion is based on the commitment from David Senke, Outdoor Recreation Activities Committee Chairperson, to have the net proceeds from a special fund raiser dinner to be held later in 2017 and the net proceeds from the January 2018 High Tea repay the Misc. Restricted Funds Donations. After the reading of the motion David Senke stated that he wanted two courts to have new carpet, not one as stated in the motion. After discussion Janet Peterson suggested tabling this motion until the April 4, 2017 Study Session. This suggestion was approved unanimously.

**Unauthorized Gate in Farnworth Hall Fence.** The owner of the property located at 6140 E. Butte Street has placed two gates in the block fence owned by Dreamland Villa Retirement Community. To access his property the owner must drive across Dreamland Villa's Farnworth Hall property. The owner did not request nor has he received a right-of-way or easement. The Directors approved a letter to be signed by President Pat Clark, directing the property owner to remove his gates and reinstall the block fence owned by Dreamland Villa. This letter is the first step which may ultimately result in legal action.

**Nature Walk Signage.** David Senke, Outdoor Recreation Activities Committee Chairperson, stated that eight signs in the Nature Walk were old and requested they be replaced. Ward Jennings moved the Directors authorize the replacement of the eight Nature Walk signs. The motion carried unanimously.

NOTE: Immediately following the Board of Directors meeting, the newly elected Director and the carry over Directors met to elect officers from among their members to serve for one-year terms commencing on April 1, 2017.

**Adjourned:** 10:17 a.m.

Submitted by Ward Jennings, Secretary