

Dreamland Villa Retirement Community Board of Directors

February 13, 2019 6:30 p.m. Board Meeting Minutes

Approved February 15, 2019

Welcome: Johna Sharp, President

Pledge of Allegiance.

Call to Order: 6:30 p.m. by Johna Sharp, President

Roll Call: Kathie Chismar, Secretary. Present were Johna Sharp, Earl Munday, Dan Hampton, Aggie Forsyth, Larry Thoma, Kathie Wissinger and Kathie Chismar. A quorum was present.

Approval of Minutes: Earl made a motion to approve the January 9, 2019 Board Meeting Minutes and the February 6, 2019 Study Session Meeting Minutes. The motion was seconded and passed unanimously.

Announcements: Johna announced the results of the 2019 DVRC Board Election. 112 votes were cast, including 5 absentee ballots. Larry Thoma received 84 votes, Earl Munday received 88 and Dan Hampton received 107 votes. Each will serve a 3-year term as Director.

January 2019 Treasurer's Financial Report: Dan Hampton reported that income is below the projected estimates, but membership dues are still coming in and our expenses are also below projected estimates. The Capital budget will be revised due to the change in plans for the Library. The 2018 Audit is underway and should be completed within the next 4 weeks. His report is on file in the office.

Administrative Service Report: Jack Babb, Administrative Service Manager, thanked the membership committee and volunteers who have helped out in the office. He is waiting for membership fees from apartment complexes in the community that will be coming in this month. He reported there were 9 property closings in January. He requested funding to clean up our data base and research outdated 55+ affidavits. The report is available in the office.

Standing Committee Reports: Reports, if available, are on file in the office.

Old Business:

Policy and Procedure Changes: Earl made a motion to approve revision of Administrative Policy and Procedure, Subject: Directors, Board of. The motion was seconded and passed unanimously. Earl made a motion to approve revision of Administrative Policy and Procedure, Subject: Surplus Property, Disposal of. The motion was seconded and approved unanimously. Earl made individual motions to approve revisions of Uniform Personnel Policy Number 101, 102, 105 and 209. Each was individually seconded and approved unanimously.

Activity Center: Earl made a motion to name the remodeled JV space Read Hall A and Read Hall B. The motion was seconded and passed unanimously. They will be coded RA and RB.

Maintenance: Larry reported that the two Read pools would require four covers and rollers. We will not purchase the pool covers at this time. The floor machine was purchased and is being used.

New Business:

Kee Card Reader: Earl made a motion to allocate up to \$1500 to install a Kee Card Reader on the outside door to Read B. The motion was seconded and passed unanimously.

Administrative Funding: Dan made a motion to allocate up to \$600 a month for the next three months from funds collected as donations designated to keep Dreamland Villa 55+ to pay for extra hours for Mary Newkirk to clean up the data base and research addresses where we don't have any recent information as to the status of the ages of the residents. The motion was seconded and passed unanimously,

Committee Chair Appointment: Johna appointed Kathleen Wissinger as the new committee chair for the Personnel Committee. There were no objections

Adjournment: 7:44 p.m.

Open Forum: No open forum comments.

Submitted by Kathie Chismar, Secretary

Attachment:

[Administrative Services Manager Report](#)