

Dreamland Villa Retirement Community Board of Directors
6:30 p.m. Wednesday, September 6, 2017 Approved Special Board Meeting Minutes

Welcome: Deb Rychlak, President.

Pledge of Allegiance.

Call to Order: 6:32 p.m.

Roll Call: Ward Jennings, Secretary.

Present: Ann Lopez, Deb Rychlak, Donna May, Johna Sharp, Laura Suman, Patti Rockwood, and Ward Jennings

Elect Interim Director: Ann Lopez moved to elect Laura Suman as an interim Director to serve until the next scheduled election. Motion carried unanimously. President Rychlak swore in Laura as a new interim Director.

Elect Assistant Secretary: Johna Sharp moved to elect Laura Suman as an Assistant Secretary. Motion carried unanimously. President Rychlak swore in Laura as the Assistant Secretary.

Elect Assistant Treasurer: Patti Rockwood moved to elect Johna Sharp as an Assistant Treasurer. Motion carried unanimously. President Rychlak swore in Johna as the Assistant Treasurer.

Approve Minutes: Ann Lopez moved to approve the minutes from the Special Board of Director Meetings held August 8, 2017 and August 30, 2017. Motion carried unanimously.

Old Business: None

New Business:

Resident Sales and Marketing Committee: President Rychlak appointed Cynthia Gillett to chair the Resident Sales and Marketing Committee. The Directors unanimously provided their advice and consent.

Building and Grounds Committee: President Rychlak appointed Gayle Dixon to chair the Building and Grounds Committee. The Directors unanimously provided their advice and consent.

Reserve Study ad hoc Committee: President Rychlak appointed Gayle Dixon to chair the Reserve Study ad hoc Committee. The Directors unanimously provided their advice and consent.

Nominating ad-hoc Committee: President Rychlak appointed Jackie Orth to chair the Nominating ad hoc Committee. The Directors unanimously provided their advice and consent.

Administrative Policy and Procedures: Donna May moved to authorize the Polices Committee to make the attached revisions to the Administrative Policy and Procedure Sections: Credit/Charge Accounts, Petty Cash and Change Funds, Purchasing and Committee's Volunteers paragraph. Motion carried unanimously.

Financial Documents on the DVRC Website: Donna May moved to authorize the monthly Balance Sheet, Statement of Revenue and Expenses and other reports as determined by the Directors to be posted on the DVRC website. Motion carried unanimously.

Prior adjourning the meeting, President Rychlak asked if there was any additional business to come before the Board. Ann Lopez asked the attendees rhetorically, “What would you like Dreamland Villa too look like in five years?”

Laura Suman moved to adjourn the Special Board of Directors Meeting. Motion carried unanimously.

Meeting Adjourned: 6:50: p.m.
Submitted by Ward Jennings, Secretary

There were 97 kee card holders and 10 residents for a total of 107 attendees at tonight’s meeting.

Following the adjournment of the Special Board of Directors meeting, the new Chairperson of the Resident Sales and Marketing Committee conducted a discussion among attendees focusing on the 2018 changes to the annual fees, annual fee statements, related guidelines and the Verification of Occupancy Affidavits.

There were no open forum comments.