

Dreamland Villa Community Club

Board of Directors Study

Tuesday, March 3, 2015

Call to Order – 9:00 a.m.

❖ **Pledge of Allegiance to the Flag**

❖ **Roll Call of Directors – Carol Cooper**

- Present: Betty Watson, Cyn Munday, Earl Munday, Sara D'Spain, Harry Cole, Patty Thorpe, Carol Cooper, Lyle Wood, John Sabbaugh, John Palowski, Sr.
- Absent: Pat Clark

❖ **Old Business to be discussed:**

- Report regarding dues by household – John Pawloski
 - ◆ The committee concluded that changes to the DVCC Policy and Procedures IV.D. would have no advantage to the Club and its membership at this time. Report is attached and made part of these minutes (attachment 1)
- 2014 Audit/Review Documentation – Patty Thorpe
 - ◆ Ms. Thorpe explained that the documentation of the 2014 audit was sent to the *Citizen* to be printed in the March paper. She received a phone call from Mr. Miller that the 16 maximum pages had been met and that the report will not go into the paper until the following month. Therefore the Audit/Review will be printed in the April paper.
- 2015 Membership Report – Jackie Young
 - ◆ Currently the club has 1,936 members. Last year at this time we had 2,231. Membership is down by 294. This was most likely due to the increase of \$50.00 in membership fees.
- Farnsworth Hall Pool and Spa, Estimate Report – Earl Munday
 - ◆ Mr. Munday gave 3 estimates on replacing the decking. It ranged from 17,000 to 96,000. To repair or replace the Spa would cost 3,500 to 5,900. Discussion followed. Board was asked to consider on voting to have the Spa replaced/repared at the next meeting in order to avoid fines and/or shut down of the Spa.
- Change of Office Hours
 - ◆ Ms. Thorpe talked to office personnel and asked if they would be willing to stagger lunch hours in order to keep the office open. They agreed to do so and started last month. Ms. Thorpe will put an article in the next *Citizen*.
- Update Space allocation – Red Westall
 - ◆ Discussed the refurbishing of Pool Tables. Instead of keeping one it was decided to keep two of the Pool Tables. Cost will run about \$1,000 to refurbish. There is a Snooker table which will be sold on

Craigs List and is expected to sell for \$1,000 to \$1,500. This should offset the refurbish costs of the Pool Tables.

- ◆ Fundraisers have collected enough to buy a new television set and DVD for Read Hall. They are hoping to have it set up by March 10th Board Meeting.
- ◆ The back of Read Hall there will be a closet made for storage. All materials are bought and the building should be complete in 3 days. Half of the costs were paid for by donations (\$500 from lapidary towards the \$1,000 cost).

▪ New Information Cell Tower – Lyle Wood

- ◆ Tower Point contacted DV inquiring the use of the Cell tower lease. Buy out was discussed at \$177,000 with a share of 60% revenue. First lease has first right of refusal. Mr. Munday brought up to the board about possibly designating of another spot on the property to erect another tower. This will be looked into.

▪ \$400.00 Initiation Fee – Cyn Munday

- ◆ Ms. Munday is going to bring a motion to the Board to bring back the \$400.00 initiation fee at the next meeting. Discussion followed. The plan is to ask for the initiation fee only, no other fees or marketing is planned at this time. Report is attached and made part of these minutes (attachment 2)

▪ Handout Cards – Cyn Munday

- ◆ Ms. Munday developed a Card with information pertaining to events and membership in DV. After a discussion it was felt it was a good idea and that it was a very inexpensive marketing idea. This can be used at John's Villa, Help Services, Open Houses, Real Estate offices and functions held in DV. She was asked to get a price of what it would cost to have 5,000 printed. Copy of Card is attached and made part of these minutes (attachment 3)

▪ Plaque of DVCC Presidents – Cyn Munday

- ◆ Will bring to the Board next week the cost of plaques, which include the board, alignment, drilling of holes, brass plates and engraving. So far wood shop has made a board and we could go with the alignment, drilling, and engraving of the plates. Or we can have a professional deal with it and not have to worry about all the details in DVCC making them. Costs can range anywhere from \$245.00 to \$357.00. After the initial costs plates can cost anywhere from \$3.00 each up to \$15.00 each. The Plaque can hold up to 102 plates.

▪ Meeting on the Go

- ◆ Ms. Thorpe brought up that Mr. Jim Gilbert will be working with the Board in getting the Meetings on the Go set up. Trying to get it worked out to be tested on April 7th meeting. By-Laws will need to be changed. Cost will be \$24.00 a month for each month it is used. Discussion followed. Copy of Electronic Meetings regarding AZ Revised Statutes attached and made part of these minutes (attachment 4)

❖ New Business:

▪ DVCC Repairs/Replacements/Updating – Possible line of credit – by Sara D'Spain

- ◆ Discussed with the Board a possibility that the club could do a line of credit through the bank. She is going to check regarding an amount of \$100,000 and report back to the club. This will have to go to general membership for vote and she is hoping to have the information by Fall.

- ◆ A summarized statement was handed out to all the Board Members showing Repairs/Replacements/Updating rough guesstimates. This report is attached and made part of these minutes (attachment 5)
- General Store Farnsworth Hall – Carol Cooper
 - ◆ Ms. Cooper shared her proposal of a General Store to be a fund raiser for DV. It was advised to pursue the idea and ask Mr. Cole and Ms. Young what dates would be open to start this in the fall. Reports are attached and made part of these minutes (attachment 6)
- Phone book update – Patty Thorpe
 - ◆ Carl and Debbie Miller will do the phone book at no cost to membership. There will be a meeting with them to show them what the book should include and to get a letter of commitment from them. Because of the late date a phone book will not be done this year. A new phone book will be done for the year 2016. An article will be put into the *Citizen* informing members of this change.
- Golf Cart Parking at Read Hall – Earl Munday
 - ◆ Brought up a suggestion from a member to the club in regards to putting 3-4 parking spaces for golf carts only. After discussion it was in the general opinion not to bother with this item at this time.
- Removing Pool Covers – Earl Munday
 - ◆ Ms. Thorpe explained there was a problem with the volunteers putting the pool covers on at night and putting the pool covers on the weekends. Patty appointed Harry Cole as the interim Chairperson for the Maintenance Department. Patty will appoint a new chairperson next week and be meeting with Steve Holleque, Bob Westall, Red Westall and Harry Cole to find a permanent solution for taking the pool covers off and putting them on.
 - ◆ Mr. Munday gave a Gas Usage report and said that there was a savings of \$500.00 since the pool covers have been installed. Report is attached and made part of these minutes (attachment 7)
- New Office Document – Jackie Young
 - ◆ A new document has been introduced in the office. It is an OFFICE DOCUMENT REQUEST form. This is to be filled out so requests can be monitored. This will relieve the girls in the office to getting the requests completed in a timely manner without disruption of the functioning office. All Board members felt this was a great idea. Copy is attached and made part of these minutes (attachment 8)
- Barbara Miller – update on Block Watch
 - ◆ Excited she has 3 new Captains.
- Sara D'Spain – Strategic Committee
 - ◆ Need to take on Marketing sales and promotional ideas. Someone to write articles.
- Reminders:
 - ◆ Monday the 9th is a meeting for all new board members for the Election of New Officers, Orientation and Team Building; Tuesday the 10th Board meeting at night; April 1st swearing in of New Officers and saying goodbye to John Sabbaugh and Lyle Wood. Memory brick dedication March 7th.
- Carol Cooper – List

- ♦ Suggested a list of what dues do for the community and what Fund Raisers have done for the community. She offered to do a list since 10/2014.
- Jim Gilbert – FCC Plan
 - ♦ Reviewed with Board members the plan of wireless microphones and speakers. Report is made part of these minutes (attachment 9)

Adjournment: 10:40 a.m.

Submitted by Carol Cooper, Secretary