

**Dreamland Villa Retirement Community Board of Directors
December 4, 2017, 6:30 p.m. Study Session Minutes**

Welcome: Johna Sharp, President.

Pledge of Allegiance.

Call to Order: 6:30pm by Johna Sharp, President. Johna introduced herself as the interim Board President since the November 21, 2017 resignation of Deb Rychlak

Roll Call: Mary Newkirk, Secretary. Present were Bruce Gile, Ward Jennings, Donna May, Johna Sharp, Mary Newkirk A quorum was present.

Old Business: There was no old business.

New Business:

Independent Sales Person Contract: Bob Westall, Contracts Committee Chairperson reported that a contract with Rita Tyner, an independent sales person for our 2018 Directory had been reviewed and approved and was awaiting the President's signature.

2018 Directory: Ward Jennings stated that approximately \$4,000.00 more in ads are needed to fully pay for the 2018 Directory.

January 1, 2018 Study Session: The Directors decided not to convene the January 1, 2018 Study Session.

Administrative Policy and Procedure Manual: The directors provided no additional changes to the proposed Annual and Transfer fees, nor the Payment Plan and its fees policy revisions.

Kee Card for Transfer Fee Payment: The Directors agreed to continue the policy change of providing free 2018 Kee Cards to the new residents who pay their \$400 Transfer Fee.

Non-Member Second Notice: The Directors agreed to send out notices to those residents who paid the 2017 annual fee, but had not paid the 2018 fees. A different letter would be sent to those residents who had not paid a 2017 or 2018 fee.

Residential Sales and Marketing: There was discussion about appointing Ward Jennings and Bruce Gile as co-chairs of the Residential Sales and Marketing Committee. This is still on the table and we will need to vote on this appointment at the next Board Meeting.

Survey: Johna Sharp asked for discussion on whether we should appoint an ad-hoc committee to create a survey to take the temperature of our residents. Johna tabled the discussion pending her review of a survey previously taken in 2014.

Bingo Ad Hoc Committee: Ward Jennings proposed that this discussion not continue until the new board is seated in April.

Bocci Ball Court carpet replacement: Ward Jennings proposed the Fund Raising Committee advance Fund Raising funds to replace the carpet on one court. Funds to be reimbursed from the January 2018 High Tea and a yet to be scheduled fund raising dinner. Char Grande, Fundraising Committee Chair said she would discuss this with her committee.

2018 Operating Budget: Ward Jennings, Treasurer, presented the proposed 2018 Operating Budget. This budget is based on 1700 people paying their fees for 2018, 100 less than in 2017.

DVRC Corporate Record: Updating is needed for the statutory agent and current board members and with their positions. This will be added to the board meeting agenda.

Farnsworth Pool: Members have been complaining about the cold water temperatures at the Farnsworth Hall pool. To get the water temperature higher, covering the pool at 6 or 7 p.m. was discussed. The heater may also be an issue. The Directors will address this at their next meeting.

Nominating Committee: In order for nominees to be announced in the January Citizen, Jackie Orth, Nominating Committee Chairperson, needs information by December 9th. Nominations officially close December 31, 2017. The current board was polled as to their intentions. Bruce Gile does not intend to run. Mary Newkirk and Johna Sharp will officially run. Ward Jennings and Donna May preferred to not answer at this time.

Adjourned: 7:37 pm