

Dreamland Villa Retirement Community Board of Directors  
February 7, 2018, 6:30 p.m. Study Session Minutes

**Welcome:** Johna Sharp, President.

**Pledge of Allegiance.**

**Call to Order:** 6:30 p.m. Johna Sharp, President

**Roll Call:** Mary Newkirk, Secretary. Present were Bruce Gile, Ward Jennings, Donna May, Mary Newkirk and Johna Sharp. A quorum was present.

**Old Business:**

**Bingo Ad Hoc Committee Report** The board members received a copy of a report from Charlene Grande regarding her research into starting Bingo as a fundraiser in Dreamland Villa. The report is on file in the DVRC office. It was decided that in order to begin, there would need to be at least 20 volunteers on board who would agree to at least a one-year commitment to this project. Donna May will write an article for the Citizen asking for volunteers to contact her to show their interest.

**Town Hall Meeting March 21, 2018, 6:30 p.m. Farnsworth Hall:** Ward Jennings reported that there will be representatives from Copper Heights, MCSO, AZ Register of Contractors, Charles Hart from Maricopa County Code Compliance Dept., and possibly a representative from the County Street Dept. This Town Hall Meeting is open to all residents, with the main emphasis being Charles Hart's explanation of what it takes to remain in compliance as a 55+ community.

**New Business:**

**Audit Committee Report:** Ward Jennings read the report submitted to the directors by Terry Hamilton, Audit Committee Chairperson. This report is on file in the DVRC office. Johna Sharp stated that we solicited 6 bids from companies who do non-profit audits and each of the 6 stated they were not interested in auditing the books of DVRC.

**Contracts Committee Chairperson: Bob Westall** Bob Westall, along with Indoor Activities Committee Chairperson Red Westall presented the bids for carpeting the exercise room. They recommended accepting the bid from Grizzly's Flooring.

Bob Westall presented the bid from Paramount Roofing to fix the roofs on Farnsworth Hall and Bandshell. All requested documents are in from this company. There was brief discussion as to whether we had the budget for this project and Ward Jennings provided the supporting documents to the question. Bob also shared the liability insurance policy information.

**2018 Annual Fees and January 2018 Financial Statements:** Ward Jennings, Treasurer, reported that of the 37 free Kee Cards given in 2017, 21 had been renewed for 2018. This was a better percentage of renewals than past experience, but not as good as hoped for. Ward also presented a preliminary January financial report and will have the final one at the next board meeting.

**Residential Sales and Marketing Committee:** Bruce Gile and Ward Jennings, Co-Chairs shared what mailings have been done for people who have not renewed Kee Cards in 2018 or made 55+ contributions that were less than \$175. The result of the two mailings that have been done so far has generated additional renewals and conversations with residents regarding our 55+ overlay.

**Party for the End of the Season and Show off Rejuvenated Band Shell:** Cathy Jagler and Ward Jennings announced initial plans for event, asking for the Board's support. There was also discussion regarding an estimate for a new storage container to be placed next to the existing container next to Farnsworth Hall. The old storage building that is there will be removed.

**Check Approval Process:** Johna Sharp presented her thoughts of having two persons approve and two persons sign all checks before they can be presented for payment. As far as she can tell, there is no written policy in place at this time and we probably should have an official policy on this. Ward Jennings stated that if a Director could be in by Wednesday noon to approve, this shouldn't be a problem if this was the desire. There will be continued discussion regarding this issue.

**2018-2019 Director Installation and Election of Officers:** Ward Jennings reported that after the March board meeting, the newly elected directors will hold the election of officers. The directors will be installed and the officers sworn in preceding the April 4th Study Session

**Farnsworth Pool Hours:** A question was raised if it's time to change the Farnsworth Pool closing hours. It was determined the night temperatures are still low and we should continue the 6 p.m. closing for a time.

**Scheduled March 14th Board Meeting:** The question was presented about changing the March Board Meeting date to March 13th, in order for people to support the Buddy Holly concert on March 14th. There was consensus to do so.

**Adjournment:** 7:32. p.m.

**Open Forum:** The Open Forum comments are filed with the minutes in the DVRC office.