

**Dreamland Villa Retirement Community Board of Directors
January 3, 2018, 6:30 p.m. Study Session Minutes**

Welcome: Johna Sharp, President

Pledge of Allegiance.

Call to Order: 6:33 p.m. by Johna Sharp, President

Roll Call: Mary Newkirk, Secretary. Present were Bruce Gile, Ward Jennings, Donna May, Johna Sharp, Mary Newkirk. A quorum was present

Old Business:

2018 Directory: Johna Sharp reported that the 2018 DVRC Phone Directories had been finished and enough funds from advertising were raised to completely pay for them. They were distributed by a large group of volunteers on Saturday, December 30, 2017. Both Johna and Donna May thanked the many volunteers who came out to distribute the directories.

Bingo Ad Hoc Committee Update: Char Grande, the chairperson was not present, so this report was not provided.

Bocci Ball Court Replacement Update: Dave Senke reported that the carpet on one court was replaced. Because the company replaced the wrong court, a deal was negotiated to get two more courts done for about \$6700, \$3000 less than regular price. This expenditure is on the proposed 2018 capital expenditure budget. Ward Jennings reported that the benches on the courts will also be redone.

New Business:

Annual Membership Meeting, January 9, 2018: Johna Sharp reminded everyone of the annual meeting this coming Tuesday, January 9th, at 2 p.m. at Farnsworth Hall.

Audit Committee Introductions: Johna Sharp introduced the audit committee for the 2017 accounting. They are Larry Scheider, CFPEA; Terry Hamilton, CPA; Mark Novotny, former small business owner/manager. Nancy Schnoor, a member of the committee for the last two years, will be their liaison to help them access what they need to complete the audit.

Building and Grounds Chairperson: Johna Sharp introduced, in his absence, Glenn Jetton as the new interim Building and Grounds Chairperson. Glenn has committed to this role through April, since the resignation of former chairperson, Gayle Dixon. Glenn is currently meeting with Johna and others to get up to speed in his new role.

2018 Capital Expenditure Budget: Ward Jennings explained the proposed 2018 Capital Expenditure Budget that was drafted by the Building and Grounds Committee. These are projec-

tions of projects that may be completed in 2018, based on income projections and actual costs. See attached.

Administrative Policy and Procedure Manual: Facility Rental and Lease Rules and Fees: Directors reviewed Section VI, B of the Policies and Procedures Manual regarding individuals and committees paying set-up/tear-down costs and deposits when using facilities. It was discovered during the discussion that there were two different versions of the manual due to some changes made last year that had not been approved by the board. This discussion was tabled and will be ongoing as a determination is made on what wording is current. Additional discussion was had regarding the Fundraising Committee which has not yet authorized its funds to be disbursed to offset Capital Expenditures as stated in the August 8, 2017 Board of Director meeting minutes. It was determined that Johna Sharp would discuss the subject with the Committee chairs to seek resolution.

Adjourned: 7:18 p.m.

Open Forum: Cyn Munday announced that tickets for the upcoming High Tea were sold out in one day. This is both good and bad for anyone who didn't get in the first day for a ticket. There is a waiting list in the office in case any tickets become available.

Submitted by Mary Newkirk, Secretary

Attachment:

[2018 Capital Expenditures Budget](#)