

MINUTES
Dreamland Villa Retirement Community
Board of Directors Study Session
April 2, 2024, 9:30 AM, Read Hall

Welcome: Heather Canterbury, President

General Announcements: Heather mentioned upcoming events: 4/10 Casino bus trip, 4/10 Night Bingo, 4/13 pancake breakfast, 4/20 Mexican Fiesta, 4/18 potluck and 4/27 morning coffee social and evening ice cream social.

Pledge of Allegiance

Call to Order: Heather Canterbury, President

Roll Call: Joyce Canino, Secretary. Directors: Heather Canterbury, Dave Warren, Steve Malone, Kevin Brueback, Betty Mazza, Elizabeth (Beth) White and Joyce Canino. All Directors present.

ITEMS FOR DISCUSSION:

Employee Lunch Break: Due to liability concerns, if employee stays on premises they will be paid 30 minutes for lunch, and if leaving the premises, they will need to clock out/back in and adjust work schedule. A motion will be made at the next meeting.

2023 Taxes and Filing: The Board decided with Ward no longer a member in good standing, it is not feasible to have him assist in the filing of the 2023 taxes; a task the Board will now have to take on.

Hiring Office Assistant: Last week, Zayre interviewed a person and the office has received 5 more applications to go through and set up interviews.

Committees: The Personnel Committee was dissolved and made into a Personnel Coordinator position, along with the Contracts Committee (4/12/2022). Syd Clark has offered to resume her position of Personnel Coordinator and assist Zayre going through the applications. The description from the P&P Committees, amended 10/10/2017 and dated 7/5/2018, for the Personnel Committee was read. A motion will be made at the next meeting to reinstate.

Events SOP: All DVRC events shall follow the current procedures. They are to be self-sufficient ~ paying their own expenses through ticket sales, donations, etc. If the event coordinator suspects they will not meet their expenses through ticket sales, the event should be cancelled; DVRC should not be responsible to pay or reimburse for ill planned events.

Age Affidavits: A discussion on how to get the stale affidavits returned before the December report will most likely include going door to door. Last year's approach of going door to door started in late Oct/early Nov and was suggested it should start earlier this year.

T2 Presents, LLC: Proposed lease increase letter was received with an April 8, 2024, deadline for response. It has been suggested the Board should cut ties with T2, not renew the lease and move forward.

Kee Card Nonpayment Shut Off: Kevin stated that 385 cards have been deactivated; 15 people have since come in with payment. As of today, there are 1329 paid members.

IRS Penalties Abatement (former library): Steve stated the IRS has agreed to abate some of the late fees and penalties. The original penalty amount was \$11,835.37. After decreasing the penalties for failure to file, late penalty removal and reduction of interest charges we paid to the IRS \$2,393.42 on March 19th, 2024.

D&O Insurance: Steve stated the insurance company found the premium check that was sent after DVRC got the bank's Fraud Department involved.

Farnsworth Hall Roof Repair: Dave stated that the repairs were completed and paid for.

Sponsored Associate Membership: A new application was reviewed with a motion to be made at the next meeting to approve.

Block Watch Party: Steve addressed the Board with a request from the Block Watch chairperson, Shannon Rees, that they would like to have a block party on 4/13 on 61st place between Butte and Billings and asked if could use tables and chairs from Read Hall. The Board suggested using the Butte Street vacant lot for the event. A motion will be made at the next meeting.

Adjourned: 10:54 AM with open forum while waiting for the results of the Butte Street lot bids.

Readjourn: 11:25 AM

Butte Street Lot Bids: No bids were submitted. The board will move forward with choosing a realtor to list the property with.

Adjourned: 11:37 AM

Submitted by: Joyce Canino, Secretary