

Dreamland Villa Community Club Board of Directors
APPROVED December 8, 2015, Meeting Minutes

Welcome: Vice-President Earl Munday

Pledge of Allegiance

Call to Order: 9:00 a.m.

Open Forum: Reports, if provided, are on file in the office.

Charles Dubbs: commented on process to elect Carylan McLean and Open Forum change.

Jean Jehle: commented on a break-in at her home and Sheriff's responses.

Steve Dinsmore: May 9, 2015 restricted funds accounting changes were incorrect.

Ann Krasselt: read a Bio for Nancy Schnoor, Chairperson, 2015 Audit Committee

Jim Doherty: commented that the size of the Board should be eight.

Roll Call:

Present: Pat Clark, Carol Cooper, Charles Dubbs, Ward Jennings, Carylan McLean, Cyn, Munday, Earl Munday, John Pawloski, Sr. A quorum was present.

Swearing in of DVCC President Carylan McLean: Earl Munday

President McLean welcomed everyone and mentioned the January 12, 2016 Annual Meeting.

Approval of Meeting Minutes:

Board Meeting November 10, 2015, ratified

Executive Session of Board November 20, 2015, ratified

Special Board Meeting November 30, 2015, corrected minutes ratified

Executive Session of Board December 1, 2015, ratified

Board Study Session December 1, 2015, ratified

Treasurer's Report: Report on file in the office

Administrative Services Manager's Report: Report on file in the office.

Standing Committee & MCSO Posse Reports:

Reports, if provided by the Committee Chairpersons, are on file in the office.

Old Business:

Motion: Earl Munday moved to accept the resignation of Jim Gilbert from DVCC Board. Carol Cooper seconded. Motion carried unanimously.

Motion: Charles Dubbs moved to forward the By-Laws draft version 5, for the members to approve at the Annual Meeting on January 16, 2016. *The Citizen* would carry an announcement for members to pick up a copy in the office prior to the January meeting. Carol Cooper seconded. Motion carried unanimously.

Motion: Earl Munday moved the By-Laws Revision dated 12/8/15 be forwarded to the membership at the Annual Meeting for a vote, with the board's recommendation that it be approved. Copies available on the DVCC Website and in the office. Seconded by Cyn Munday. Four yes votes. Pat Clark, Charles Dubbs, and John Pawloski voted no. Motion passed.

Motion: Earl Munday moved the Board provide its advice and consent for Jim Doherty to be the Nominating Committee Chairman for the 2015/2016 election year. Seconded by Carol Cooper. Motion carried unanimously.

Motion: Earl Munday moved the Board provide its advice and consent to create an ad hoc committee named "Clubs and Activities Annual Financial Statements" and to appoint Nancy Schnoor as chairperson. Seconded by Ward Jennings. Four yes votes. Pat Clark, Charles Dubbs, and John Pawloski voted no. Motion passed.

Motion: Earl Munday moved the Board provide its advice and consent to establish the ad hoc Audit Committee for calendar year ending December 31, 2015, and to appoint Nancy Schnoor as the Chairperson and Ann Krasselt as an audit committee member. Seconded by Ward Jennings. Motion carried unanimously.

Motion: Earl Munday moved to approve changes to Administrative Policy and Procedures Manual Sections: Purchasing and Standing Committees. Copies of the changes are on file in the office. Seconded by Ward Jennings. Motion carried unanimously. **XXX1 & XXX2**

Motion: Earl Munday moved to approve three new Sections to the Administrative Policy and Procedures Manual. Seconded by Cyn Munday.

Directors, Board of Policy: Four yes votes. Pat Clark, Charles Dubbs, and John Pawloski voted no. Motion passed. **XXX3**

Document Release Policy: Motion carried unanimously. **XXX4**

Dues and Fees Policy: Motion tabled. Policy issue to be addressed at the January 12, 2016 Annual Membership meeting.

Motion: Carol Cooper moved the Board provide its advice and consent to name Earl Munday as the new chairman of the Policies committee. Seconded by Ward Jennings. Four yes votes. Pat Clark, Charles Dubbs, and John Pawloski voted no. Motion passed.

Motion: Ward Jennings moved to approve the Accounting Policy dated December 5, 2015. Copy on file in the office. Seconded by Earl Munday. Motion carried unanimously. **XXX5**

Motion: Earl Munday moved to approve the 2016 Budget. Pay raises for 2016 shall be processed after approval by the Board. Seconded by Ward Jennings. Six yes votes. Charles Dubbs abstained. Motion passed. **XXX6**

Motion: Earl Munday moved that members at the January 12, 2016 annual meeting be asked to approve a change to the Articles of Incorporation: "The members of the Board of Directors shall be elected in such numbers and for such terms of office as the ~~constitution~~ or by-laws of the club

may provide. ~~at the regular annual meeting of the Club to be held at Dreamland Villa ... on the second Tuesday of each January.~~” and to delete all references to “the constitution”. Seconded by Ward Jennings. Six yes votes. Charles Dubbs abstained. Motion passed.

Motion: Ward Jennings moved to nominate Carol Cooper as Assistant Secretary. Seconded by Earl Munday. Motion carried unanimously.

Motion: Ward Jennings moved that the Board provide its advice and consent to establish an ad hoc committee to investigate kee card replacement systems and to provide its advice and consent for Bob Westall to be the Chairperson. Earl Munday seconded. Motion carried unanimously.

Meeting adjourned at 11:15 a.m.

Submitted by Ward Jennings, Secretary.

Attachments:

(After opening an attachment, to return to this document click your browser's back button.)

[2016 Budget](#)

[Accounting Policy](#)

[Policy & Procedures – Directors](#)

[Policy & Procedures - Office Release of Documents](#)

[Policy & Procedures – Purchasing](#)

[Policy & Procedures - Standing Committees](#)