

**Dreamland Villa Retirement Community Board of Directors**

November 11, 2020, 6:30 p.m. Board of Directors Meeting

Approved November 13, 2020

**Welcome:** Johna Sharp, President

**Pledge of Allegiance**

**Call to Order:** 6:30 p.m. by Johna Sharp, President

**Roll Call:** Kathie Chismar, Secretary. Present were Johna Sharp, Earl Munday, Dan Hampton, Sandra Eiker, Allees Cohrt and Kathie Chismar. A quorum was present.

**Ratification of Minutes:** Sandra made a motion to ratify the minutes of the October 14, 2020. The motion was seconded and passed unanimously.

**October, 2020 Treasurer's Report:** Dan Hampton, Treasurer. Members may request a copy of current report from the office.

**Office Manager Report:** Diane Fisher, Office Manager. A copy of the report is available in the office.

**Standing Committee Reports:** Copies of reports, if available, are on file in the office.

**Old Business:**

**Fire Suppression System:** Larry Thoma, Building and Grounds Chairman, reported on his meeting with the inspector from Rural Metro in the Farnsworth kitchen at the March 11, 2020 Board meeting. The inspector found a violation that would cost approximately \$2000 to repair if the inspector did the repair. The Board was waiting for official notification of the violation to obtain lower bids to bring the system up to Code. No official notice of the violation was received. Vice President Earl Munday followed up with a phone call and was told there is no violation on file. According to Rural Metro, we are within Code.

**New Business:**

**New Board Director:** Ron Reed was introduced to the Board; Johna made a motion to approve Ron Reed as a Director and Assistant Treasurer. The motion was seconded and passed unanimously. He was installed by President Johna Sharp.

**Financial:** Treasurer Dan Hampton presented the proposed 2021 budget. The budget will be presented for approval at the December Board meeting.

**Policies and Procedures:** Earl Munday made a motion that a Nomination and Election Policy and Procedure be reissued to delete the detail and only specify the general Policy and Procedure. The detail will become part of a Nomination and Election process to be used within the Committee. The motion was seconded and passed unanimously.

Earl Munday made a motion that the Maintenance Foreman Job Description be amended to update it from the 2009 original and to change the DVRC Department/Committee name from Building and Grounds to Maintenance. The motion was seconded and passed unanimously.

**2021 Annual Fee:** The Board agreed to keep the annual fee at \$175 for 2021.

**2021 Annual Meeting:** Earl made a motion to schedule the 2021 Annual Meeting for Saturday, January 9, 2021 at 10:00 a.m. We need a quorum of 100 people to pass any changes at that meeting. Policies and Procedures is planning to present a Bylaw Amendment that would permit Zoom and electronic meetings in the future, but this type meeting is not permitted under Robert's Rules of Order until our Bylaws are changed.

**Adjournment:** 7:47 p.m.

**Open Forum:** None

Submitted by Kathie Chismar, Secretary