DREAMLAND VILLA RETIREMENT COMMUNITY

Administrative Policy and Procedure

Subject: <u>Safety</u> Initially Adopted: <u>September 9, 2009</u> Amended: <u>2/9/2010, 10/14/2020</u>

I. Policy Statement:

It is the policy of the Dreamland Villa Retirement Community to identify real or potential safety hazards and risks to any individual who is engaged in any activity on Community property including employees; volunteers; participants in sponsored/endorsed programs, events or activities; and their guests, and to institute such procedures as necessary to minimize the likelihood of the risk of health related issues. To this end the following procedures are established.

II. Other Related Policies:

- A. Personnel Policies:
 - 1. #203.2 Employee Safety
 - 2. #304 Injuries
 - 3. #409 Work Related Illness/Injury
 - 4. #411 Employee Safety and Health Protection

III. General:

- A. It shall be the responsibility of all employees, activity monitors, Board members and committee chairpersons to report all unsafe and unhealthy conditions identified on DVRC property as soon as possible to the DVRC Business Office.
- B. Individuals participating in a DVRC sponsored physical exercise/activity class or program or using the equipment in the exercise room do so at their own risk. Anyone using the exercise equipment should be knowledgeable on how to use it properly.
- C. Members are strongly discouraged from using Community facilities when no one else is in attendance and when such use could result in an injury that might involve some health risk. Such facilities include the swimming pools, the exercise room and the wood shop.
- D. No one is permitted to use the machinery in the Wood Shop without the supervision of a Wood Shop monitor.